

2023

Elevating the Rainbow Fund Grant Guidelines

Supporting eligible local creative projects that address mental health and social inclusion by or positively for the diversity of the LGBTIQA+ communities.

Apply now for a grant of up to \$2,000.

Key dates

Applications open:

Monday 24 July 2023 10.00am AEST

Applications close:

Friday 18 August 2023 5.00pm AEST

Grants announced:

September 2023

Contact us for assistance with your grant application

E: admin@theicebergfoundation.org

P: 0422 3468 026

W: theicebergfoundation.org

What we're looking to support

We recognise that everyone has a role to play in maintaining mental health and contributing to social inclusion, however we are specifically looking for projects that meet ALL of the following criteria:



The primary purpose of the project is to improve mental health and contribute to social inclusion of the LGBTIQA+ community.



The project will help people who identify as part of the LGTBQIA+ meaningfully connect in their local community for improved mental health and social inclusion outcomes.



The project is LGBTIQA+ community led or a project that is positively aimed at the LGBTIQA+ community that aims to improve mental health and social inclusion outcomes of the LGBTIQA+ community.

Applications that do not meet all of the above criteria will not be considered for funding.

Funding available

Applicants may apply for grants up to \$2,000.

- Applicants will be asked to detail the total cost of the project and clearly describe why each expense is important to the success of the project.
- Grants are awarded as one-off payments only for the project specified
 they are not intended as an ongoing funding source.
- We anticipate that we will receive many more grant applications for worthy projects than we're able to fund. Applicant organisations who are unsuccessful in obtaining the full grant of up to \$2,000 may be considered for a smaller grant of \$1,000 or \$250. Applicants will be asked in the application process if they would like to be considered for these smaller grants.





Project Eligibility

What we may fund

We're looking to fund LGBTIQA+ community-led, local projects that connect individuals and communities to address mental health and social inclusion through creative means. Funds must be spent on activities / expenses with the primary purpose of directly improving connection and mental wellbeing of individuals within the LBTIGAQ+ community.

The below expenses can't be funded by a grant*:

- Postage and delivery/courier services
- Expenses that have already been incurred or that will have been incurred before 1 October 2023 or after 30 September 2024
- Budget deficits, bequests, endowments, or loans of business finance
- Ongoing costs associated with running a group or organisation (like rent, power, wages and salaries, staff training costs) which are not directly associated with the project

*Eligible projects may include these expenses, but they must be self-funded or funded by other parties.

Project Timing

Projects will need to commence after 1 October 2023 and be completed no later than 30 September 2024.

Organisation Eligibility

Who can apply?

Applications will only be considered if the applicant organisation meets all of the criteria below:

- **1.** Are an incorporated not-for-profit organisation.
 - **a.** Organisations are not required to have deductible gift recipient (DGR) status to apply.
 - **b.** Unincorporated entities, individuals, sole traders, government entities and educational institutions are ineligible for this program.
 - **c.** Collaborations and partnerships among different types of organisations are encouraged with the incorporated not-for-profit organisation as the lead partner. We accept auspice arrangements.
- **2.** Have an Australian Business Number (ABN) with the registration reflecting the organisation's incorporated not-for-profit status
 - **a.** Organisation details must be correct and up-to-date on the <u>Australian</u> <u>Business Register</u> on the date the application is submitted.
 - **b.** It is the applicant's responsibility to ensure its details are correct and upto-date when the application is submitted.
 - c. Organisations will be deemed ineligible if their ABN status on the Australian Business Register does not demonstrate incorporated not-forprofit status on the date the application was submitted.
- 3. Have an Australian bank account (corresponding to the ABN)
- 4. Are located and provide services within Victoria



How to apply

Submitting Your Applications

Applications are only accepted via:

- Submission of the google form,
- Submission of a video recording answering all the questions,
- Submission of an audio recording answering all the questions,

In order for applications to be considered:

Both the applicant and the project must meet the respective eligibility criteria, which are outlined in these Guidelines (at the time of application and, if successful, for the entire duration of the project).

Applicants must complete the application as per the instructions.

We will not accept:

- Incomplete or incoherent applications
- Multiple applications for the same project

Applicants will need to include everything within the application form, including any requested attachments. Grant assessors will not read any information which is not specifically requested. Applicants will be contacted if more information is required.

Things to keep in mind about the application and review process:

- We'll contact all applicants via email to inform them of the outcome of their application in September 2023.
- We may consult with external industry experts in order to review applications.
- Applicants may be contacted about the application.
- By submitting an application, applicants agree to comply with these Guidelines including the Terms and Conditions detailed in this document.
- By submitting an application, applicants consent to TIF using the information disclosed (other than personal information) and other publicly available information, when promoting the ETR fund

We expect to receive many applications for great projects but will not be able to fund all of them and we will not enter into specific correspondence about our decisions.



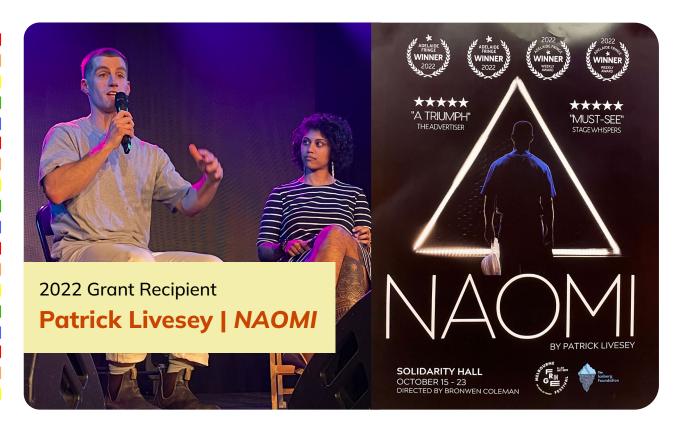


Successful applicants

Grant awards and payment

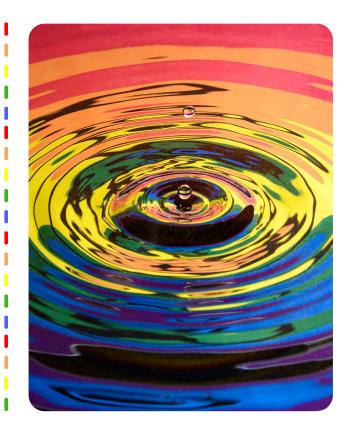
We award grants of up to \$2,000. Grants are awarded through one-off payments for the project specified.

- If successful in receiving a grant, organisations will need to incur all project expenses between 1 October 2023 and 30 September 2024.
- We'll transfer the funds by electronic funds transfer only into an account held by the successful organisation.
- Funds are not transferable and can only be used for the purpose stated in the application.
- The grant is not intended to attract GST. But it's best to check with a
 taxation adviser to make sure of the rules that apply. If advised to pay GST
 in connection with the grants, the grant will be considered as inclusive of
 GST. If circumstances change, grant recipients will need to let us know as
 soon as possible, either by emailing admin@theicebergfoundation.org or by
 calling 0422468026



Impact Report

Grant recipients will need to complete an Impact Report within one month of project completion. In the report recipients will be asked to demonstrate how they have met and measured the project outcomes, what was achieved, and who benefited. As part of the impact report, recipients will be required to report against specific social impact measures (e.g. number of participants reported improved mental wellbeing). Recipients will need to include evidence that they used the grant funds as per the application. We may ask recipients to provide original receipts of purchases made – it's the recipient's responsibility to keep a complete set of records. If recipients



don't complete an Impact Report, they may be ineligible to apply for TIF grants in the future. We reserve the right to ask recipients to return any unspent funds, in accordance with the Terms and Conditions.

Media and Promotions

In addition to the impact report requirements, we will ask grant recipients to share with us photos showing the impact the grant has had on the local community - people connecting, engaging with the event, experience, art or project, or the wider community being supported. We may also ask grant recipients to take part in media activities (such as photo opportunities or media calls) or provide a quote for inclusion in a media release or other publication so we can share some of these stories with our team members, partners, and networks.



Terms and Conditions

- Capitalised terms in these Terms and Conditions have the following meanings:
 - "Applicant Organisation" means an organisation that has applied for an ETR fund;
 - "Application" means the online form that an Applicant Organisation must complete and submit in order to be considered for an ETR fund Grant;
 - c. "TIF" means The Iceberg Foundation (ABN 78 640 252 455);
 - d. "Eligibility Criteria" means any eligibility criteria for Applicant Organisations and/or a Project set out in the Guidelines, these Terms and Conditions and/or as determined by The Iceberg Foundation from time to time;
 - e. "Grant" means any funds awarded to a successful Applicant Organisation under the ETR fund;
 - f. "Guidelines" means the document titled "2023 Elevating the Rainbow Fund Guidelines" (available at theicebergfoundation. org/elevatingtherainbow) that sets out details of the ETR fund including Eligibility Criteria and the application, consideration and awarding process, to which these Terms and Conditions are attached:
 - g. "ETR fund" means the 2023 Elevating the Rainbow Fund;
 - h. "Project" means a project, event or activity in relation to which an Applicant Organisation submits an Application; and
 - i. "Recipient Organisation" means an Applicant Organisation that is successful in being awarded an ETR fund grant.
- Applications will be considered only from Victorian, incorporated, not-for-profit organisations which meet the Eligibility Criteria and in compliance with the Guidelines and these Terms and Conditions.
- To be eligible for consideration for a Grant, an Applicant
 Organisation must submit its Application in accordance with the
 submission instructions, including providing details of the Project
 and all other requirements set out in these Terms and Conditions,
 the Guidelines and the Application, between 10.00am (AEST)
 Monday 24 July 2023 and 05.00pm (AEST) Friday 18 August
 2023.
- 4. Not every Application that meets the Eligibility Criteria may be awarded a Grant. Decisions as to which Applicant Organisations will receive a Grant and the amount of any such Grant is at the sole discretion of the ETR fund selection committee and no correspondence will be entered into relating to the decision process or the outcome.
- A maximum of one (1) Grant per Applicant Organisation may be awarded.
- 6. By providing information in an Application, Applicant Organisations consent to TIF using and disclosing that information for the purposes of conducting the ETR fund, reviewing, processing and awarding the Grants and any other matter connected to or incidental to the ETR fund. All Applications become the property of TIF upon submission.
- 7. TIF may consult with and/or engage third parties for the purpose of reviewing Applications and conducting due diligence.
- TIF reserves the right, at any time, to verify the validity of Applications and to disqualify any Application that is not in accordance with the Guidelines and/or these Terms and Conditions
- Grant funds will be deposited only into a bank account held by the Recipient Organisation. Recipient Organisations should seek their own advice as to whether they have a GST liability arising in connection with the Grant. Any Grant includes any GST, if applicable.
- 10. The Grant must be used and applied solely for the purpose of the Project during the period 1 October 2023 to 30 September 2024.
- 11. Without limitation to clause 13 below, if at any time the Project can no longer be undertaken in the manner described in the Application, the Recipient Organisation must promptly advise TIF to discuss alternative options.
- 12. In the event:
 - a. of payment in error, overpayment and/or misuse of a Grant (in full or in part);

- b. the Recipient Organisation and/or the Project no longer meets the Eligibility Criteria for any reason;
- c. the Recipient Organisation's failure to comply with the Guidelines and/or these Terms and Conditions; or
- d. the Project cannot be completed in the manner described in the Application, the Recipient Organisation must, if requested in writing by TIF, promptly repay the Grant to TIF in part or in full as per TIF direction.
- 13. TIF is not liable for any additional costs incurred by the Recipient Organisation, or any other party associated with the Application, the Project and/or the receipt of a Grant. In the event the total Project costs exceed the forecast amount and/or the notified Grant amount, TIF is not responsible for or obliged to pay any additional amount.
- 14. An authorised TIF (or nominee) representative may visit the Project site(s) before, during and/or after the funding period, at reasonable times as agreed by both TIF and the Recipient Organisation.
- Recipient Organisations will be required to complete an Impact report detailing how the Grant was applied to the Project.
- 16. TIF may promote the ETR fund and report on the Project using information in the Application, additional information, and media (including photos and quotes) obtained from the Recipient Organisation or otherwise available publicly, to its partners, customers, employees, TIF representatives and networks, and the community through internal and external communication channels, including but not limited to online, social media and in the TIF office.
- The Recipient Organisation must not do or say anything or cause anyone to do or say anything that may prejudice or be detrimental to or cause damage to the name and reputation of TIF.
- 18. While TIF has taken care in producing the Guidelines, TIF makes no representations in respect of (and, to the extent permitted by law excludes all warranties in relation to) the accuracy or completeness of the information contained therein. TIF excludes all liability whatsoever for any loss or damage, howsoever arising out of reliance, in whole or in part, on the information.
- 19. Nothing in these Terms and Conditions limits, excludes, or modifies or purports to limit, exclude or modify any applicable statutory consumer guarantees (including those provided under the Competition and Consumer Act 2010 (Cth)). Except for any liability that cannot by law be excluded, TIF (and its respective officers, employees and agents) exclude all liability (including for negligence) for any personal injury, loss or damage (including loss of opportunity) whether direct, indirect, special or consequential, resulting from or arising in any way out of the ETR fund.
- 20. The Recipient Organisation agrees to indemnify (and keep indemnified) TIF (including its officers, employees and agents) against any loss or liability incurred by TIF (including any loss or damage to their property, or loss or expense incurred by them in dealing with any claim against them) arising from any acts or omissions done by the Recipient Organisation, or its employees or agents in connection with the ETR fund
- 21. The Recipient Organisation must obtain and maintain adequate insurance (including public liability insurance) for all activities it carries out in relation to the Project, including against any claims for loss or damage to property and injury or death to person.
- 22. TIF reserves the right to suspend or terminate the ETR fund at any time without notice. These Terms and Conditions and/or the Guidelines may be amended or withdrawn at the discretion of TIF and are available upon request by contacting TIF at admin@ theicebergfoundation.org or calling 0422468026.
- 23. TIF is collecting personal information in order to facilitate the ETR fund. This personal information may be shared with other organisations and external industry experts to assist in assessing Applications. If an Applicant Organisation gives TIF personal information about another person, TIF relies on the Applicant Organisation to tell them that it is giving us their details and to let them know about our Privacy Statement.